

# District Library Board Meeting Minutes

April 3rd, 2023

**Members Present-** Shawn Wheeler, Toni Loutzenhiser, Kelly Zielinski, Charlie Mitchell

**Guests-** Library director Ruth Kulman, Shirley Wood

**Absent-** Erika McClintic, Debbie Rickman and Lauren Marion

Meeting called to order at 7:00 pm with the pledge.

**Approval of minutes-** Shawn made a motion to approve minutes, seconded by Toni. All in favor. Motion for March minutes passed.

**Pay the Bills-** Toni motioned to pay the bills as presented, seconded by Kelly. All in favor, motion carried.

**Treasurer's Report-** February 28<sup>th</sup> balance of \$65,580.37. March 31 balance of \$68,369.83

## **Librarians report-**

- The library received a thank you from the school for the raffle basket donation to the schools book fair.
- The library received a book as a gift from the Moore District Library as a congratulatory gift for becoming a district library.
- Many different internet options are being looked into for quotes.
- Library use, non-profit organizations should start making donations.
- Quote from Chuck Bennett to fix the front light. Cost would be \$78.43. Shawn made a motion to approve the cost, Toni seconded. All in favor.
- Printer repairman came, everything was fixed and ready to go.
- Many patrons are asking about Libby\Overdrive.
- The library had a great turnout for author Helen Bigelow. (25 in attendance)
- Toni is going to donate a changing table for the bathroom.

## **Presidents report-**

- Quickbooks will be \$75/year. Payroll with quickbooks will be \$21.50/month. May first is the last time city hall will be doing payroll.
- Workmans comp is paid up until June 30th.

- Apollo- still in progress. Hoping to get kids on it before the summer reading program starts.
- Sign in front- Charlie will see if Laser impressions can come to measure it.
- Add a policy about using the sign for advertisement for a small cost.

King and Kings audit Nov. 29-Apr. 30<sup>th</sup> \$1200, after that date \$1500/year. Motion made by Toni to allow librarian Ruth to sign a contract with King and King contingent upon questions being answered to satisfaction as directed by the library board.

Roll call- 4 yes- Toni, Shawn, Charlie, Kelly

0 no

3 Absent- Erika, Debbie, Lauren

0-abstain

**Budget-** Shawn motions to approve changes to the budget that was discussed. Kelly seconded.

Roll call- 4 Yes. Shawn, Toni, Charlie, Kelly

0 No

3 Absent. Lauren, Erika, Debbie

0 Extensions