

District Library Board Meeting Minutes

July 10, 2023

Members Present- Shawn Wheeler, Toni Loutzenhiser, Kelly Zielinski, Lauren Marion, Debbie Rickman, Erika McClintic, Melanie Robison

Guests- Library director Ruth Kulman, Shirley Wood

Meeting called to order at 7:00 pm with the pledge.

Approval of minutes- Kelly made a motion to pass the June 5th minutes, seconded by Lauren. All in favor. Motion for June 5th minutes passed.

Toni made a motion to pass the June 19th special meeting minutes with the edit of adding in that Debbie Rickman was absent, seconded by Erika. All in favor. Motion for June 19th special meeting minutes passed.

Pay the Bills- Shawn motioned to pay the bills as presented, seconded by Toni. All in favor, motion carried to pay the bills.

Treasurer's Report- May 31st we had a balance of \$80,687.95. June 30th we had a balance of \$79,365.38

Librarians report-

- The audit was completed June 20th by King and King
- Payroll is caught up
- Crystal Bell from the Sanilac County Health Dept would like to do substance abuse training for the library board.
- DTE came in and checked out our building to see how we can save money. He said the upstairs lights are great but the downstairs are not. He said we should ask for a rebate for what we had done in the past.
- Fiber optics is in the building. Robert Frost will be here in July to complete the setup.
- We have about 70 children in the summer reading program.
- Kindergarten-Second and 3rd-6th graders are coming up to the library every Tuesday.
- Ruth would like to bring shelves up from downstairs.
- Apollo update: library cards are continuing to be added and passed out to patrons. We have 260 cards entered into Apollo. Mel will be connecting our patrons to Mel soon.
- August 19th has free electronic recycling at the Deerfield Twp 9-12

Presidents report-

- Millage - Ann said it would cost \$750 for the wording. Kate sent Ruth 5 different seminars we can listen to that are about an hour long that are full of good information. Erika talked to Neil Kohler and he showed her a website and slideshow that he used. He said we can come up with a list of questions and he would love to help us in any way. We are going to set up a special meeting on Monday, July 24th at 7pm that will focus just on the millage. Toni made a motion to call a special meeting on July 24th, seconded by Shawn. All in favor. Motion carried to call a special meeting on July 24th at 7pm.

Comments/Questions-

- Meeting minutes do not need to be posted until after minutes are approved. We can start uploading the agenda to the website too.
- Ruth wants to come up with a policy on banned books. Melanie is going to look into other libraries policies.

Special meeting will be July 24th at 7:00 pm.

Next meeting will be August 7th at 7:00 pm.

Motion by Shawn to adjourn at 7:50, seconded by Kelly. All in favor. Meeting adjourned.