

District Library Board Meeting Minutes

May 1, 2023

Members Present: Debbie Rickman, Lauren Marion, Shawn Wheeler, Erika McClintic, Charlie Mitchell

Guests: Library Director Ruth Kulman, Shirley Wood, Julie Miller and Chuck Bennett

Absent: Toni Loutzenhiser, Kelly Zielinski

Meeting called to order at 7:00 pm with the pledge.

Approval of Minutes:

Motion by Debbie to approve the minutes as corrected for April meeting minutes. Motion seconded by Shawn and all in favor. Motion for February minutes passed.

Add into April Minutes:

- Add Mayor Julie Miller to our guest section
- Shawn seconded Toni's motion to allow Ruth to sign a contract with King and King contingent upon questions being answered to satisfaction as directed by the library board.
- Add a motion carried to the budget section
- Shawn motioned to adjourn made by Shawn seconded by Toni, motion carried
- Respectfully submitted by Kelly Zielinski

Pay the Bills:

Motion by Lauren to pay the bills. Motion seconded by Erika and all in favor. Motion to pay the bills passed.

Librarians Report:

- Fiber Optics Discussion: Air Advantage sent a quote for fiber optics of \$2200 dollars, they said they could split the payment up into 4 payments of \$550. We will pay the \$2200 and \$80 an hour to Robert Frost for setting it all up. The \$2200 is a one time fee, our internet will be back to \$25 a month. Shawn motioned to pass the air advantage quote for \$2200 and Debbie seconded. Motion carried.

Roll Call: Erika-yes, Shawn-yes, Charlie-yes, Debbie-yes, Lauren-yes

Motion carried with 5 yes 2 absent

- **Library use:** Do we want to ask for donations from non-profit groups? We will come up with a handout they fill out when they ask about using the library. This handout will mention our policy about using the library. We will make it clear that the non profit group needs to make a donation or give a service in return for using our building. Lauren motioned we create a hand out that will be given to each non profit group that states our expectations of using the library. Shawn seconded. Motion carried.
- Summer program: Friends group will cover the cost for this
- The Boys Bathroom will not lock and sometimes doesn't shut. Chuck said he and his dad will fix it.
- Vacuum cleaner needed repairs, it was \$60. Chuck has one we can have, it was donated from the school if we need it.
- Patrons are asking for Libby/Overdrive – on hold for now.

Treasurer's Report:

As of April 30, 2023 \$64,517.17 and as of March 31, 2023 \$68,369.83.

Presidents Report:

- Charlie thanked Chuck and his dad for installing the light outside the library.

Old Business:

- Quickbooks is installed.
- Sign in front: Charlisa at Laser Impressions can get us a quote once we have the dimensions.

New Business:

- Friends Group: They made just under \$300 on the Egg My Yard fundraiser. This money will go towards the Summer Reading Program.
- May 9th: Preschool Expo – we will be setting up and giving information about the summer reading program and signing kids up for library cards.

Comments/Questions:

- Ruth asked why we do not have money going into a savings account even if it is a very small amount. Chuck said if the millage passes it would be good to set some of that money aside. It is hard to set anything aside right now when we are currently over budget.

Next Meeting: June 5th, 2023 at 7:00pm

Motion by Debbie to adjourn at 8:00pm, seconded by Shawn Wheeler. All in favor. Meeting adjourned.