

## Library Board Meeting

11-7-2022

Members present: Charlie Mitchell, Toni Loutzenhiser, Lauren Marion, Shawn Wheeler, Sharron Tebo, and Debbie Rickman

Guests: Mayor Julie Miller, City Manager Chuck Bennett, Director Ruth Kulman, Librarian Shirley Wood and Whitney Peters

Meeting called to order at 7:01 pm. Discussion on a few of the bills and what they were. Board didn't recognize the Enfold system. It is a yearly bill of \$212.40 for our website. Toni made a motion to pay the bills as presented. Motion seconded by Sharron and all were in favor. Motion to pay the bills passed. Motion by Shawn and a second motion by Sharron to approve 10-3-22 meeting minutes (Mayor Julie Miller attended the October meeting but was not listed). All in favor, so motion passed. QuickBooks reconcile was not done yet for October. As of Oct. 30 there was \$72,335.88 in our checking.

Ruth learned a lot at the Michigan Library Association conference, Oct 19 and 20, and really enjoyed it. She was glad to go and attended a few classes there, and talked with many other library directors.

- She got the Amazon account all set up.
- The 4th 5th and 6th grades of Brown City Elementary School came for a visit to the library and they voted on the pumpkins.
- Ruth wants to start up a monthly story time.
- Cleaning supplies were bought and the vacuum they found down stairs was fixed for \$200.
- New library cards for the Apollo system run \$500 cards for \$400 or 1000 cards for \$550. Debbie motioned to go with the 1000 cards for Apollo. Motion seconded by Shawn to spend the \$550 and all were in favor. Motion passed.
- Ruth wants to put the extra bookshelves from the school in the basement vaults and have an ongoing book sale.

- We now have 40 chairs and four tables donated to us from Frankenmuth Library.
- Ruth visited a couple libraries recently and got some ideas for lending out a few other things besides books. Things like CD players, paper shredder and such.
- Helen Bigelow, a writer who interviews veterans will be here Feb 9th from 4 to 6 pm. Ruth asked the friends of the library to maybe donate a puzzle board.

Charlie attended the Brown City Community School Board meeting and answered the questions they had before they voted to join with us to form the district library. We had a discussion on how the board would look and be formed after we become one.

Mark from the school will be coming to help set up a few things, one being the new printer Kohler donated. Cleaning is a big job and not in the librarians job description. There is a lady coming to give a quote sometime this week.

Our "Who to Call" list is complete. Just need to add Jacks heating and cooling and Orton. We decided to keep them both as heating and cooling people are very busy.

Ruth wanted more shelves on the north wall of the children's room. Charlie and she wrote up a grant to submit to the Sanilac Community Foundation. The shelves are real expensive. He was thinking around \$5,000.

On Nov. 10th Kate Van Auken, Director, White Pine Library Cooperative, is hosting a zoom presentation to get a jump start on talking about ideas for the summer reading program.

### Friends of the Library Report

The pumpkin roll was great. 62 people participated. The pumpkin decorating contest looked great being displayed in our library. \$429.06 was donated. Lauren is planning on doing a wreath making class again. Try to collaborate a story time and craft for kids to go with the Dec 2nd tree lighting. Flag poles rope broke and Chuck was going to look at it for us.

Next meeting is Dec. 5th 7pm. Motion by Toni to adjourn at 8:07 pm seconded by Sharron. Motion passed meeting adjourned.