

Library Board Meeting

4/4/22

Members present: Charlie Mitchell, Debbie Rickman, Toni Loutzinhieser, Melanie Robison and Sharron Tebo

Guests: Marilyn Brewster, Lauren Marion, Ron Marion, City Manager Clint Holmes, Mayor Julie Miller, Ronda Johnson and from White Pine Library Cooperative: Kate Van Auken and Alison Blattner.

Meeting called to order at 7pm with the pledge. Motion to approve March meeting minutes by Melanie. Motion seconded by Toni, and all in favor. Motion by Toni to pay this month's bills as presented. Motion seconded by Sharron, and all in favor. As of March 31st, we had \$68,290.85 in our checking. March was a good month for shirt sales with a total of \$279.00 sold.

Kate from White Pines was here to give us booklets and talk about our roles as board members. She praised us on how much we accomplished in three years. She also gave us ideas and guidance on how to go about hiring the new director.

May Day Janitorial will clean our windows inside and out for a total of \$200 for all windows. Motion by Sharron to have the windows done. Motion seconded by Melanie, and all were in favor. Alex Bartle came and started the lighting. They look great. He will be back to finish the job after he gets started on some others. James Oliver still has to finish up the cabinets. He said hopefully in about three weeks. Apollo is still on hold.

Discussion on the new budget revealed that because of our millage we cannot adopt a new budget without a public hearing held. That public hearing has to be announced publicly more than 48 hours before it's held. Adopting the new budget is on hold until we hold that meeting in May. Motion by Debbie to hold the public hearing on May 2nd at 7:05 pm. Motion

seconded by Melanie. Motion is passed for the public meeting on May 2nd at 7:05 pm.

King and King received a backup of quickbooks to update account numbers

Revised agreement for becoming a district library is still in the works, with some changes from the last meeting we needed added. The city said they will still do our payroll for a price of \$1,200 per year. King and King gave a quote of between \$1,500 or \$2,000 a year. Would be a good thing to have the new director we hire to know how to use Quickbooks. A discussion on the interview question and the job posting wording lead us to come to the conclusion of writing up these ideas and voting on them at the next meeting. Discussion on if we are obligated or not to offer health care to our new director. Waiting for Clare Membiela, Library Law Consultant Statewide Library Services Library of Michigan, to give us direction on this issue.

MI83 TLC kits - We now have five laptops. They still need to be set up. Some libraries have it set up so you can check the laptop books out. Our students at our school all have Chrome books through school. We have decided to keep them in house.

Marilyn Brewster was here at our meeting to show her interest in the new director's position. She has worked in Libraries before. Ron Marion is head of the park board and is encouraging us to come together with the park board in holding events together at the park. Mayor Miller gave us Brown City days dates of June 10th, 11th and 12, so we can make plans.

Motion by Sharron to adjourn at 8:11pm. Motion seconded by Melanie, and the meeting was adjourned.